



PROJECT MANUAL

FOR

South Bossier Medical Center

**SUPPLEMENTAL CONDITIONS, SPECIAL PROVISIONS, PROJECT
SPECIFICATIONS AND SUPPLMENTAL SPECIFICATIONS**

**Prepared By:
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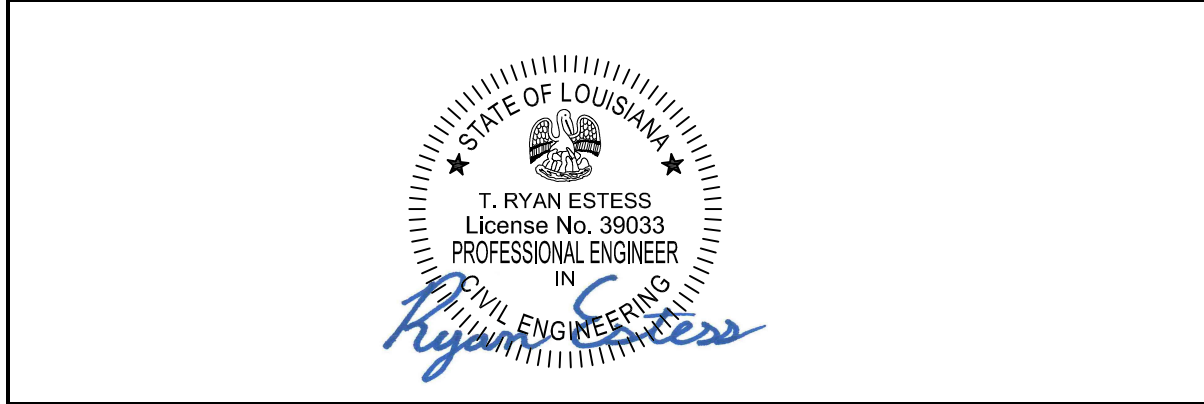
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SEALS AND CERTIFICATIONS

ENGINEER'S CERTIFICATION: I hereby certify that the Project Manual and Technical Specifications were prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Louisiana.

Engineering Firm	Raley & Associates, Inc.
Engineer's Name:	T. Ryan Estess, P.E.
Engineer's License No.:	LA 39033
Date:	June 19 th , 2023



SUPPLEMENTAL CONDITIONS

1. The North Caddo Medical Center (Owner) has acquired funding for the intent of hiring a contractor, duly licensed by the State of Louisiana, to provide install site access, general site work, paving, drainage, and utility work for South Bossier Medical Center. Project details are explained in the "Scope of Work" below:

SCOPE OF WORK: The North Caddo Medical Center is constructing site improvements for a new facility in South Bossier. The improvements are, generally, a new parking lot, grading and drainage improvements, site access, storm water detention pond, and utility work for a new temporary building.

2. The project is a lump sum project and shall be all inclusive of labor, materials, warranties, bonds, or any other cost that may be associated with completion of project as outlined in the project specifications.

3. The Louisiana Department of Transportation and Development's Standard Specifications for Roads and Bridges, 2016 Edition, shall govern this project along with the supplemental specifications as outlined in this project manual.

4. The contractor shall have **90** Calendar Days from the starting date established in the "Notice to Proceed" to complete the work under this contract.

5. Once work has begun, contractor shall not stop work or abandon project for longer than three (3) consecutive days unless weather prohibits work or with the permission of the Engineer's Office. Should the contractor fail to follow this provision, he shall be subject to liquidated or stipulated damages as indicated in Table 108-1 of the Louisiana Department of Transportation and Development's Standard Specifications for Roads and Bridges, 2016 Edition

7. Contractor shall be required to provide a Bid Bond in the amount of 5% of the bid amount, including all alternatives, to the Owner with their respective bid.

8. Contractor shall furnish a Payment and Performance Bond in an amount at least equal to 100% of the contract price.

9. At the end of construction, the contractor shall submit a 2-year Maintenance Bond in the amount 10% of the final construction amount to the Owner.

SPECIAL PROVISIONS

Time of Completion: All work shall progress in an expeditious manner and be completed within **90** Calendar days. The contractor shall coordinate the schedule of work and progress closely with the City's representative. Should it become necessary for the contractor to work on weekends or holidays, the contractor shall notify the Owner's representative at least **48** hours in advance.

Liquidated Damages: All work shall be completed within the specified contract time. The contractor shall incur liquidated damages for failure to be substantially complete by the end of the contract time in the amount of **\$1,000.00** per day.

Temporary Barricades and Signs: All work sites must be properly barricaded and signed in accordance with the Manual on Uniform Traffic Control Devices (MUTCD).

Traffic Control: Unless prior written approval is obtained from the Engineer, all streets are to remain open while work under this contract is in progress.

Utilities: The contractor is responsible for any damage to utilities that occurs because of contractor's negligence as a result of work under this contract. It should be noted that the contractor shall not be paid for break repairs if locates were not requested. In the event it becomes necessary to relocate any utility as a result of this project, the Owner will determine whether the utility company will relocate same, or whether the contractor will do so. If the contractor is to do so, an applicable change order will be negotiated, in accordance with the Standard Specifications, before work proceeds.

Scheduling: After the low bidder is determined but prior to Notice to Proceed, the contractor shall furnish the Owner a schedule of work. The contractor shall not deviate from this schedule unless prior written approval is obtained from the Owner's representative. This schedule is mandatory and a Notice to Proceed will not be issued until it is approved. The Owner shall require the contractor to furnish at least one superintendent who shall be responsible for all phases of the program and shall remain on the project sites while work is progressing.

Punch Lists: A written punch-list shall be provided to the contractor periodically during the course of the project, and contractor shall have ten (10) working days upon receipt in which to complete this work. These periodic lists shall in no way constitute a final punch-list nor in any way relieve the contractor from doing additional work in these areas prior to acceptance.

PROJECT SPECIFICATIONS

The Louisiana Department of Transportation and Development's Standard Specifications for Roads and Bridges, 2016 Edition, shall govern this project along with the supplemental specifications as outlined in this project manual.